

INVITATION FOR QUOTATION

TEQIP-II/2014/KL1G15/Shopping/107

17-Feb-2014

To,

Sub: Invitation for Quotations for supply of Goods

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Brief Description	Quantity	Delivery Period(In days)	Place of Delivery	Installation Requirement (if any)
1	Colour Lase Printer	1	45	TKM COLLEGE OF ENGINEERING, KOLLAM	Installation on site
2	Laser Printer	2	45	TKM COLLEGE OF ENGINEERING , KOLLAM	Installation onsite
3	Mono Laser Printer	9	45	TKMCE KOLLAM - 5	Installation On site
4	Photo copier	1	45	TKM COLLEGE OF ENGINEERING, KOLLAM - 5	Installation on site
5	Printer Scanner cum Copier	1	45	TKM COLLEGE OF ENGINEERING KOLLAM	Installation Required
6	Scanner	7	45	TKM COLLEGE OF ENGINEERING,	Installation

				KOLLAM - 5	Required
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2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase II** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. Quotation,
 - 3.1 The contract shall be for the full quantity as described above.
 - 3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
 - 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.
 - 3.4 Applicable taxes shall be quoted separately for all items.
 - 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - 3.6 The Prices should be quoted in Indian Rupees only.
4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than **45** days after the last date of quotation submission.
6. Evaluation of Quotations,

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

 - 6.1 are properly signed ; and
 - 6.2 confirm to the terms and conditions, and specifications.
7. The Quotations would be evaluated for all items together.
8. Award of contract:

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
9. Payment shall be made in Indian Rupees as follows:
- Delivery and Installation - 90% of total cost**
- Satisfactory Acceptance - 10% of total cost**
10. All supplied items are under warranty of **12** months from the date of successful acceptance of items.
11. You are requested to provide your offer latest by **16:00** hours on **04-Mar-2014** .
12. Detailed specifications of the items are at Annexure I.
13. Training Clause (if any) **Nil**
14. Testing/Installation Clause (if any) **Installation on site**
15. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
16. Sealed quotation to be submitted/ delivered at the address mentioned below,
Thangal Kunju Musaliar College of Engineering, TKMC P.O., Karicode, Kollam- 691005 Kerala
17. We look forward to receiving your quotation and thank you for your interest in this project.

(Authorized Signatory)

Name & Designation

Annexure I

Sr. No	Item Name	Specifications
1	Colour Lase Printer	Print speed black (normal, A4) Up to 16 ppm Print speed colour (normal, A4) Up to 4 ppm First page out color (A4, ready) As fast as 27.5 sec First page out black (A4, ready) As fast as 15.5 sec Print quality black (best) Up to 600 x 600 dpi Print quality color (best)Up to 600 x 600 dpi Print technology 4-pass color laser Duty cycle (monthly, A4) Up to 15,000 pages monthly page volume 200 to 850 Memory, standard 8 MB SDRAM, 128 MB Flash Memory, maximum 8 MB SDRAM, 128 MB Flash Processor speed 264 MHz Hard disk None Print lauages Host-based
2	Laser Printer	Paper handling input, standard 10-sheet priority feed slot, 250-sheet input tray Paper handling output, standard 150-sheet face-down bin Duplex printing Automatic (standard) Media sizes supported A4; A5; A6; B5; postcards; envelopes (C5, DL, B5) Media sizes, custom 250-sheet input tray: 147 x 211 to 216 x 356 mm; priority feed slot: 76 x 127 to 216 x 356 mm Media types Paper (laser, plain, photo, rough, vellum), envelopes, labels, cardstock, transparencies, postcards Compatible operating systems Microsoft Windows 7 (32-bit/64-bit), Windows Vista (32-bit/64-bit), Windows XP (32-bit/64-bit), Windows Server 2008 (32-bit/64-bit), Windows Server 2003 (32-bit/64-bit), Mac OS X v 10.4, v 10.5, v 10.6, Linux Connectivity, standard Hi-Speed USB 2.0 port, 10/100 Ethernet networking Energy efficiency ENERGY STAR qualified Operating temperature range 15 to 32.5° C Operating humidity range 30 to 70% RH Product box Contain Printer Driver , introductory ,LaserJet Black print cartridge, power cord, paper tray cover, CD(s) with printer software and documentation, Getting Started Guide, support flyer, Smart Install Flyer, USB cable. Cable included Yes, 1 USB cable. Warranty One Year Next Business Day Exchange Support
3	Mono Laser Printer	150 sheet input tray, 100 sheet output bin, duplex printing, Media size: A4, A5, A6, B5, POST CARD.Media Type: PAPER, ENVELOP,etc. OS Support : WINDOWS and LINUXProduct box contain : Printer Driver, Laser jet Cartridge, Power cord, USB cableEnergy efficiency: Energy star qualified.
4	Photo copier	Type Desktop Reading Resolution 600dpi x 600dpi Writing Resolution 600dpi x 600dpi Memory Capacity 128MB Gradation 256 gradations Original Type Sheet, book, 3-dimensional object Max.

		<p>Original Size A3 or Ledger (11"x17") Copy Size Metric: A3 - A5 Inch: Ledger (11"x17") - Invoice (5.5"x8.5") Image Loss 4 mm at each edge (top/ bottom/ right/ left edge) Warm-Up Time 1. Less than 15 sec First Copy Out Time 2. Less than 6.5 sec Copy Speed (A4/Letter Crosswise) 21ppm Scan Specifications: Type Colour scanner Supported Size Standard: Max. A3 or Ledger (11"x17") Max. A3 or Ledger (11"x17") Interface Ethernet 10Base-T/100Base-TX (Option card: IC-209 or NC-504) USB2.0 (Standard) Scan Function Network Scan (Option card: IC-209 or NC-504) : Scan To FTP, Scan To PC (SMB), Scan To E-mail Network TWAIN</p>
5	Printer Scanner cum Copier	<p>Prints letter-size pages at speeds up to 15 pages per minute (ppm) and A4-size pages at speeds up to 14 ppm or above Prints at 600 dots per inch (dpi) and FastRes 1200 dpi or above Includes adjustable settings to optimize print quality Copies at 600 dots per inch (dpi) Includes 32-megabyte (MB) random-access memory (RAM) Priority input tray holds up to 10 pages Tray 1 holds up to 150 sheets of print media or 10 envelopes Output bin holds up to 100 sheets of print media 1200 pixels per inch (ppi) full-color scanning Fast Res 1200 produces 1200-dots-per-inch (dpi) print quality for fast, high-quality printing of business text and graphics Interface Includes a Hi-Speed USB 2.0 port ENERGY STAR-qualified Provides N-up printing (printing more than one page on a sheet). Provides an EconoMode setting, which uses less toner Online user guide is compatible with text screen-readers. Print cartridges can be installed and removed by using one hand. All doors and covers can be opened by using one hand</p>
6	Scanner	<p>CONNECTIVITY USB support: Yes, USB 2.0 Scan Method : Contact Image Sensor (CIS) Scan Area Size: 216 x 297mm Media Type supported: Paper (A4, plain, inkjet, photo, newsprint, magazine articles), transparencies, 3-D objects SALES PACKAGE In The Box: USB cable, Power supply adapter, Software CDs, Setup and Support Guide. SCAN FILE FORMAT Scan file format (Windows): TIFF, PICT, JPEG, GIF, FlashPix, Plain Text, PDF, HTML, Rich Text SCANNING BIT DEPTH Colour: 48-bit SCANNING RESOLUTION Optical scanning resolution: 1200 x 1200 dpi or high</p>

FORMAT FOR QUOTATION SUBMISSION

(In letterhead of the supplier with seal)

Date: _____

To:

Sl. No.	Description of goods (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of ————— months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No: _____