

CONSTITUTION OF THE TKM COLLEGE OF ENGINEERING ALUMNI ASSOCIATION, KOLLAM -691 005

It is hereby declared that TKM College of Engineering Alumni Associated (herein after referred as "The Association") shall function under and according to the provisions of Travancore Cochin Literary Scientific and Charitable Societies Act 1995.

I. NAME OF THE ASSOCIATION

The name of the Association shall be "The TKM College of Engineering Alumni Association"

II. DEFINITION

Unless otherwise expressly stated or construed by context the following terms shall have the following meanings for the purpose of this bye law and constitution of Association mentioned in all matters concerning the Association.

1. The Society or Organization of the Association shall mean "TKM College of Engineering Alumni Association"
2. "General Body" means the General Body of the members of "TKM College of Engineering Alumni Association."
3. "Executive Committee" means a Committee consists of one President, one Chairman, three Vice Presidents, one General Secretary, one Joint Secretary, one Treasurer and sixteen other members elected by the General Body.
4. "Bye Law" means the body of rules and regulations contained in the document.
5. "Constitution" means the Constitution of the "The TKM College of Engineering Alumni Association"
6. "Institution" means the TKM College of Engineering
7. "Parent Organization" means "The TKM College of Engineering Alumni Association."

III. OFFICE OF THE ASSOCIATION

The Office of the Association shall function in the campus of the TKM College of Engineering, Kollam – 691 005

IV. AREA OF OPERATION OF THE ASSOCIATION

1. The area of operation of the Association shall be within the campus of TKM College of Engineering, Karicode, Kollam-691 005
2. The Alumni Chapters can be formed within and outside India subject to the approval and concurrence from the parent organization. All activities of Chapters should be conducted to uphold the dignity of the parent Chapter.

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V. OBJECTIVES.

The objectives of the Association shall be:

- a) To maintain the contacts of the Alumni with the alma-mater
- b) To foster the relationship between the past and present students of the institution.
- c) To keep the old students informed of the growth and development of the institution.
- d) To give an opportunity to the old students of the institution to take part in the responsible tasks of building up and maintaining the traditions of the institution.
- e) To serve as a forum striving to get a proper blending of the theoretical and practical aspects of the Engineering.
- f) To institute prizes, scholarships, book banks etc. for the students of the College.
- g) To help the students passing out of the College in securing employment consistent with their qualifications.

VI. RULES AND REGULATIONS.

1. MEMBERSHIP

All the past students of the College shall be eligible to become members of the Association.

2. There shall be five classes of members.

a) PATRONS

The Founder of the Institution, the Chairman and Members of the Governing Body, and the Principal of the College shall be Patrons of the Association. The General Body may invite other outstanding personalities to be Patrons of the Association.

b) LIFE MEMBERS

All those former students of the College, who pay an entrance subscription not less than Rs.1000/- shall be Life Members.. Life Members need not pay any annual subscription.

The outgoing students of the Association may be eligible to become Life Member by paying Rs.750/- in one installment

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c) ORDINARY MEMBERS

All former students who pay an amount of Rs.250/- as entrance fee and Rs.250/- as Annual Subscription shall be ordinary members.

d) HONORARY MEMBERS

All members of the Teaching Staff of the College shall be Honorary Members of the Association.

e) ASSOCIATE MEMBERS

All former members of the teaching staff of the College shall be eligible to become Associate Life Members or Associate Members of the Association on payment of the fees prescribed for the corresponding class of members for former students.

3. Patrons, Honorary Members, and Associate Members shall enjoy all the privileges of the Association except that of voting in the Annual General Body Meeting.
4. During any year the Association shall consist of all the Patrons, Life Members, Ordinary Members, Honorary Members, Associate Life Members and Associate Members.
5. The affairs of the Association shall be management by the Executive Committee consisting of one President, one Chairman, four Vice Presidents, two Secretaries, one Treasurer and sixteen other members. The Executive Committee shall have the power to constitute Sub Committees to further activities of the Association.
6.
 - a) The Principal shall be the Ex-Officio President of the Association.
 - b) The Chairman shall be elected from amongst the former students.
 - c) Three Vice Presidents shall be elected from amongst the former students and the other Vice President from the Teaching Staff of the College.
 - d) One Secretary shall be elected from amongst the former students and the other from the Teaching Staff of the College.
 - e) The Treasurer shall be elected from amongst the Teaching Staff of the College.

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- f) All classes of members shall be eligible for election as members of the Executive Committee
- 7. All the office bearers of the Association shall be elected once in a year of the Annual General Body Meeting of the Association which shall be held normally on January 26th of the academic year of the College. Interim vacancies in the Executive Committee may be filled up by the Executive Committee.
- 8. Students of the final year class of the College shall have the right to participate and vote in the Annual General Body Meeting and stand as candidates for election to offices of the next year, provided they get themselves enrolled as members of the Association at least one week before the meeting by satisfying one of the following conditions.
 - a) They shall have paid the entrance fee and the annual subscription for the next year.
- OR**
- b) They shall have expressed their willingness to pay the entrance fee and subscription by adjustment against the Caution Deposit remitted by them to the College Office.
- 9. The Executive Committee shall have the power to incur from the general funds of the Association all expenditure necessary for carrying out the objects of the Association.
- 10. In addition to the Annual General Meeting of the Association prescribed in Rule 7, Extra-ordinary General Meetings may be called on the written requisition of not less than twenty members of the Association.
- 11. The quorum for a Meeting of the Association shall be twenty five and for a Meeting of the Executive Committee five.
- 12. The funds of the Association shall be invested in such Bank or in such authorized securities as the Executive Committee may decide and shall be operated jointly b the Treasurer and the President of the Association.
- 13. There shall be an Annual Audit of the accounts of the Association by an External Auditor (Chartered Accountant) appointed by the Executive Committee. No member of the Executive Committee shall be appointed as an Auditor.

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14. The Executive Committee shall have the power to frame bye-laws which are not inconsistent with these rules. All bye-laws by the Executive Committee shall be placed before the General Body for approval at the next Annual General Meeting.
15. The official year of the Association shall be April 1st of one year to the 31st March of the succeeding year, and the Annual subscription is payable in advance.
16. All the Annual General Meeting prescribed in Rule 7, the Secretary shall present a report on the working of the Association during the year and the Treasurer shall present the financial and audited reports of the previous year.

17. LEGAL PROVISION

1. The provisions of Travancore Cochin Literary Scientific and Charitable Societies Act 1995 are applicable in whole to the activities of the Association.
2. The Association will sue and be sued in its name acting under seal and such proceedings shall be conducted by the person authorized by the Executive Committee.
3. Courts in Kollam City alone have jurisdiction to entertain a suit against Association.

18. FORMATION OF ALUMNI CHAPTERS OUTSIDE INDIA.

Alumni Chapters outside India may be formed based on the aims, objectives and regulations of the TKM College of Engineering Alumni Association i.e. the parent body and such Chapters also shall initiate themselves to get necessary authentication by Indian Embassy / Consulate.

19. GUIDE LINES TO THE CHAPTERS WORKING IN INDIA AND ABROAD

New Membership – Alumni Chapters in India and abroad should function only with the approval of the parent Association. 10% of the membership fee, whether it is for Life Membership / Ordinary Membership / Associate Membership, should be remitted to the parent Association annually.

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