

## Meeting of Mechanical and Production Engineering Association 2015-16

Venue: Mechanical HOD room

Date & Time: 11/01/2016 at 4.30 pm

### Agenda:

1. Confirmation of minutes of meeting held on 13/01/2015.
2. Formation of Mechanical and Production Engineering Association steering committee for the academic year 2015-16
3. Inauguration of Association activities for the year 2015-16
4. Any other matter.

### Members Present:

- |   |     |
|---|-----|
| 1. Dr Jose Prakash M (HOD Mechanical Department):                                     | Sd/ |
| 2. Dr. N K Mohammed Sajid (Faculty in Charge of Mechanical Engineering Association ): | Sd/ |
| 3. Prof. T S Krishnakumar (Faculty in Charge of Mechanical Engineering Association):  | Sd/ |
| 4. Mr. Aswin M ( Mechanical Engineering Association Secretary)                        | Sd/ |
| 5. Mr. Mathew Savio (Production Engineering Association Secretary):                   | Sd/ |

### 1. Confirmation of minutes of meeting held on 13/01/2016.

Minutes of previous meeting held on 13/01/2016 was placed before the committee and was discussed. The committee approved the minutes of previous meeting.

### 2. Formation of Mechanical Association committee for 2015-16:

It was decided to elect one student member from each class of Mechanical, Production Engineering and M. Tech classes except from final year to the Mechanical and Production Engineering Association Steering Committee. Committee decided to entrust the respective senior advisors and PG Coordinator to nominate the students at the earliest.

The meeting also decided to organize and conduct the programmes of Mechanical Engineering and Production Engineering Associations separately from this year onwards.

### 3. Inauguration of Association activities for the year 2015-16:

Meeting also discussed about inauguration of activities of both associations. It was decided to conduct the inauguration of both associations together in a single function without much delay. The meeting entrusted the staff members in charge and association secretaries to find out a suitable person as the Chief Guest for the function and to organize it.

It was also decided to chart out the activities of the two associations and discuss in the next meeting, The meeting ended at 4.50pm

Faculty in Charge  
(Convener)

Head Of Department  
(President)

# Meeting of Mechanical and Production Engineering Association 2015-16

Venue: PG Laboratory

Date & Time: 27/01/2016 at 4.30 pm

## Agenda:

1. Confirmation of minutes of meeting held on 11/01/2016.
2. Action taken report of previous meeting.
3. Inauguration of Association activities for the year 2015-16.
4. Planning activities for 2015-16.
5. Any other matter.

## Members Present:

- |   |     |
|---|-----|
| 1. Dr Jose Prakash M (HOD Mechanical Department)                                      | Sd/ |
| 2. Dr. N K Mohammed Sajid (Faculty in Charge of Mechanical Engineering Association ): | Sd/ |
| 3. Prof. T S Krishnakumar (Faculty in Charge of Mechanical Engineering Association ): | Sd/ |
| 4. Mr. Aswin M ( Mechanical Engineering Association Secretary):                       | Sd/ |
| 5. Mr. Mathew Savio (Production Engineering Association Secretary):                   | Sd/ |
| 6. Mr. Aadish P Krishna( Student Member from second semester Mechanical Engineering): | Sd/ |
| 7. Mr. Jones Aby (student Member from fourth semester Mechanical Engineering):        | Sd/ |
| 8. Mr. Ananthakrishnan ( Student Member from sixth semester Mechanical Engineering):  | Sd/ |
| 9. Mr. Sujin A S (Student Member from second semester PG):                            | Sd/ |
| 10. Mr. Sunu Sundar (Student Member from second semester Production Engineering):     | Sd/ |
| 11. Ms. Swathy (Student Member from fourth semester Production Engineering) :         | Sd/ |
| 12. Mr. Leo Sebastian (Student Member from sixth semester Production Engineering) :   | Sd/ |

## 1. Confirmation of minutes of meeting held on 11/01/2016

Minutes of previous meeting held on 11/01/2016 was placed before the committee and was discussed. The committee approved the minutes of previous meeting.

## 1. Action taken report of previous meeting

As per the decision taken in previous meeting following students were nominated by Senior Advisors to Mechanical and Production Engineering Association.

	Mechanical Engg. Association	Production Engg. Association
Second Semester:	Mr. Aadish P Krishna	Mr. Sunu Sundar
Fourth semester:	Mr. Jones Aby	Ms. Swathy
Sixth Semester	Mr. Ananthakrishnan	Mr. Leo Sebastian
PG	Mr. Sujin A S	

### **3. Inauguration of Association activities for the year 2015-16.**

The committee decided to invite Mr. Hutton, Assistant Project Director, PSLV, ISRO to be the Chief Guest for the inauguration of Mechanical and Production Engineering Association. He would be delivering the key note address. It was decided to conduct the inauguration on 1/01/2016 in the College Auditorium at 3.30pm. The steering committee was entrusted the responsibility to conduct the programme.

### **4. Planning activities for 2015-16:**

The activities to be conducted during the current academic year was proposed. It was also decided to conduct at least two programmes during the tenure of this committee.. The responsibility for planning the activities in detail was given to the concerned faculty in charge of association and to the association secretary.

The meeting ended at 5.10pm

Sd/  
Faculty in Charge  
(Convener)

Sd/  
Head Of Department  
(President)

# Third meeting of Mechanical Engineering Association 2015-16

Venue: PG Lab.

Date 10/02/2016

Time: 4.30 pm

## Agenda:

1. Confirmation of minutes of meeting held on 27/01/2016
2. Action taken report of previous meeting
3. Association activities for 2015-16
4. Any other matter

## Members Present:

1. Dr Jose Prakash M (HOD Mechanical Department)
2. Dr. N K Mohammed Sajid (Faculty in Charge of Mechanical Engineering Association ) Sd/
3. Prof. T S Krishnakumar (Faculty in Charge of Mechanical Engineering Association ) Sd/
4. Mr. Aswin M ( Mechanical Engineering Association Secretary) Sd/
5. Aadish P Krishnan ( Student Member from second semester Mechanical Engineering): Sd/
6. Jones Aby (student Member from fourth semester Mechanical Engineering) Sd/
7. Ananthakrishna ( Student Member from sixth semester Mechanical Engineering) Sd/
8. Sujin A S (Student Member from second semester PG) Sd/

### 1. Confirmation of minutes of meeting held on 27/01/2016

Minutes of previous meeting held on 27/01/2016 was placed before the committee and was discussed. The committee approved the minutes of previous meeting.

### 2. Action taken report of previous meeting

Decision of previous meeting	ATR
Inauguration of Association activities for the year 2015-16	Mechanical and Production Engineering Association activities were inaugurated by Mr. Hutton, Assistant Project Director, PSLV ISRO. He also delivered the key note address.
Planning activities for 2015-16	Activities for the year 2015-16 were discussed. Two invited lectures are arranged to be conducted immediately.

Committee congratulated the association secretaries for conducting the inauguration ceremony in a disciplined and well arranged manner.

The Meeting ended at 5.15 pm.

### **3. Association activities for 2015-16:**

It was decided to invite Dr. Shijo Thomas, Assistant Professor School of Nano science, NIT Kozhikode to deliver an invited lecture on the topic “Electronic fuel injection systems in IC engines”. The programmed will be conducted for both Mechanical engineering and Production Engineering final year students.

As decided in the previous meeting an expert lecture by Mr. T K Sreekumar, Rtd. GM KEL Kundara, would be conducted on a convenient date.

The meeting came to an end at 5.10pm.

Sd/

Faculty in Charge  
(Convener)

Sd/

Head Of Department  
(President)