

**ACADEMIC CALENDAR**

**B.ARCH. ODD SEMESTER JUNE 2017- DEC 2017 (S1, S3, S5, S7, S9)**

Sl. No.	Event	S1 & S3	S5	S7	S9	Responsibility	Monitoring Authority
1	Registration	25/7/17	25/7/17	29/6/17	6/6/17	Office	Principal
2	Entry of students data in Eazy Campus	29/7/17	29/7/17		6/6/17	Eazy Campus Coordinator	IQAC
3	Commencement of Class Work	31/7/17 (S3)	7/8/17	30/6/17	7/6/17	Dean (UG)	Principal
4	Commencement of Class Work - S1	1/8/17 (S1)				Dean (UG)	Principal
5	Thesis Review 1				13/7/17	Thesis Coordinator	Dept. Ac. Coordinator
6	Advisory meeting	31/7/17	7/8/17			Senior Advisor, Advisors	HoD
7	Schedule of Assignments	3/8/17	7/8/17			Senior advisor	Dept. Ac. Coordinator
8	Submission of course plan, CO-PO mapping, rubrics for CO evaluation, tutorial sheets	4/8/17	7/8/17			DAC	IQAC
9	Pre-requisite evaluation / test for identification of at risk students	4/8/17				Faculty	HoD
10	S7 Internship Monthly report			On or before 5/8/17		Senior advisor	Dept. Ac. Coordinator
11	First Class/Course committee meeting	7/8/17	8/8/17		7/6/17	Senior advisor	Dept. Ac. Coordinator
12	Support classes for needy students	7/8/17 – 11/8/17				Faculty	Dept. Ac. Coordinator, HoD
13	Class assignment- I	14/8/17 – 18/8/17				Faculty	HoD
14	<b>Independence Day</b>	<b>15/8/17 holiday</b>					
15	Thesis Review 2				17/8/17	Thesis Coordinator	Dept. Ac. Coordinator
16	First DAC meeting to evaluate the teaching learning process of the class	22/8/17	22/8/17			DAC, HoD	IQAC coordinator, Dean(UG), Dean(PG), Principal

17	Online Faculty Evaluation 1	23/8/17 – 24/8/17	6/10/17	HoD	Dean UG
18	Submission of first series QP	24/8/17	5/10/17	DQAC	IQAC
19	Handover QP to Examination office after scrutiny by the quality assurance cell of the dept	29/8/17	6/10/17	DQAC	IQAC
20	<b>Onam Celebration</b>	<b>1/9/17-10th Sept 2017</b>		<b>Dean Student Affairs</b>	<b>Principal</b>
21	Monthly attendance publishing	31/8/17	31/8/17	Dept. Ac. Coordinator	HoD
22	S7 Internship Monthly report		On or before 5/9/17	Senior advisor	Dept. Ac. Coordinator
23	Re Opening	11/9/17			
24	<b>Sree Krishna Jayanthi</b>	<b>12/9/17</b>	<b>holiday</b>		
25	S4 Exams (2013 scheme)	13/9/17 – 27/9/17			
26	Generation of internal hall ticket through Eazy campus	14/9/17		Dept. Ac. Coordinator	HoD
27	First Series Test	15/9/17-22/9/17	16 – 20 <sup>th</sup> Oct	Addl Chief Supdt	Principal
28	Thesis Review 3		25/9/17	Thesis Coordinator	Dept. Ac. Coordinator
29	<b>Sree Narayana Guru Samadhi</b>	<b>21/9/17 holiday</b>			
30	Publishing of first series test marks/ Sending reports to parents	On or before 26/9/17		HoD/Senior advisor	Dean UG
31	Second DAC meeting (Review of TLP, Review of series test results & organise Remedial Class)	On or before 4/10/17		DAC, HoD	IQAC coordinator, Dean(UG), Dean(PG), Principal
32	Second Class Committee Meeting	3/10/17		Senior advisor	HoD
33	Soft skill training		22/9/17-24/9/17	Placement Officer	Principal

34	Meeting with parents of students who failed in one or more subjects	27/9/17 to 4 <sup>th</sup> Oct	27/10/17		HoD/ Senior advisor	Principal
35	Mahanavami	29/9/17				
36	Vijayadasami, Muharam	30/9/17	holidays			
37	Gandhi Jayanthi	2/10/17				
38	Class assignment- II	3/10/17-9/10/17			Faculty	HoD
39	S7 Internship Monthly report			On or before 5/10/17	Senior advisor	Dept. Ac. Coordinator
40	Monthly attendance publishing	4/10/17	4/10/17		Dept. Ac. Coordinator	HoD
41	Faculty to provide second series test question paper	10/10/17	23/11/17		DQAC	IQAC
42	Handover QP to Examination office after scrutiny by the quality assurance cell of the dept	12/10/17	24/11/17		DQAC	IQAC
43	Student activity		October		Dean Student Affairs	Principal
44	Third DAC meeting to evaluate the teaching learning process of the class and report	16/10/17	27/11/17		DAC, HoD	IQAC coordinator, Dean(UG), Dean(PG), Principal
45	Generation of internal hall ticket through Eazy campus	17/10/17	1/12/17		Dept. Ac. Coordinator	HoD
46	Deepavali	18/10/17				
47	Second Series Test	19/10/17-23/10/17	4/12/17-8/12/17		Addl chief supdt	Principal
48	Publishing of second series test marks	On or before 30/10/17	On or before 18/12/17		HoD/ Senior advisor	Dean UG
49	Class assignment- III	27/10/17-31/10/17			Faculty	HoD

<b>50</b>	Thesis Review 4			31/10/17		Thesis Coordinator	Dept. Ac. Coordinator
<b>51</b>	Faculty Evaluation 2	4/11/17-5/11/17	11/12/17			HoD	Dean (UG)
<b>52</b>	S7 Internship Monthly report			On or before 5/11/17		Senior advisor	Dept. Ac. Coordinator
<b>53</b>	Fourth DAC meeting (Review of TLP, Review of series test results & organise Remedial class)	8/11/17	14/12/17			DAC, HoD	IQAC coordinator, Dean(UG), Dean(PG), Principal
<b>54</b>	Retest/ Make up test	13/11/17-18/11/17 ( 8 am)				HoD/ Senior advisor	Dean UG
<b>55</b>	Third Class/ course Committee meeting	20/11/17				Senior advisor	Dept. Ac. Coordinator
<b>56</b>	Course Exit Survey	20/11/17	18/12/17			Program Coordinator	HoD
<b>57</b>	Fifth DAC meeting (Review of TLP, Assessment of syllabus completion)	20/11/17				DAC, HoD IQAC	IQAC coordinator, Dean(UG), Dean(PG), Principal
<b>58</b>	Portfolio Submission (S1&S3)	20/11/17	18/12/17			Faculty	Senior advisor
<b>59</b>	Publication of internal Sessional Marks of Basic Design/ARD	20/11/17	18/12/17			Faculty	Dept. Ac. Coordinator
<b>60</b>	Jury Exam (S1&S3)	21/11/17 – 22/11/17	19/12/17 – 21/12/17			Senior advisor	HoD
<b>61</b>	Publication of Sessional Marks	22/11/17				HoD/ Senior advisor	Dean UG
<b>62</b>	DMC Meeting for final approval of Sessionals	23/11/17				HoD	Dean UG
<b>63</b>	S7 Internship Monthly report			5/12/17		Senior advisor	Dept. Ac. Coordinator
<b>64</b>	Last Working Day	24/11/17	18/12/17	30/12/17	7/12/17	UG Dean	Principal
<b>65</b>	No. of working days			6 Months	6 Months		

<b>66</b>	Meeting of Internal Evaluation committee	24/11/17			HoD	Dean UG, Principal
<b>67</b>	Submission of Sessional marks to KTU/ Uploading in the University website	27/11/17			HoD	Principal
<b>68</b>	Portfolio Submission		3/1/18	As directed by KU	Faculty / Senior advisor	Dept. Ac. Coordinator
<b>69</b>	Jury		4/1/18	As directed by KU	Faculty/ Senior advisor	HoD
<b>70</b>	Commencement of University Exam	4/12/17			KTU	

Head of Department