

INVITATION FOR QUOTATION

TEQIP-II/2014/KL1G15/Shopping/137

08-Dec-2014

To,

Sub: Invitation for Quotations for supply of Goods

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Brief Description	Quantity	Delivery Period(In days)	Place of Delivery	Installation Requirement (if any)
1	Colour Laser Printer	1	30	TEQIP II TKM College of Engineering Kollam -5	Installation onsite
2	Laser Printer	2	30	TKM College of Engineering Kollam-5	Installation onsite
3	Mono Laser Printer	9	30	TKM College of Engineering	Installation onsite
4	Printer Scanner cum Copier	1	30	TEQIP II TKM College of Engineering Kollam-5	Installation onsite
5	Scanner	7	30	TKM College of Engineering Kollam-5	Installation onsite

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase II** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. Quotation,
 - 3.1 The contract shall be for the full quantity as described above.
 - 3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
 - 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.
 - 3.4 Applicable taxes shall be quoted separately for all items.
 - 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - 3.6 The Prices should be quoted in Indian Rupees only.
4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than **45** days after the last date of quotation submission.
6. Evaluation of Quotations,

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

 - 6.1 are properly signed ; and
 - 6.2 confirm to the terms and conditions, and specifications.
7. The Quotations would be evaluated for all items together.
8. Award of contract:

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

 - 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

9. Payment shall be made in Indian Rupees as follows:

Delivery and Installation with bank guarantee of 5 % of total cost - 100% of total cost

10. All supplied items are under warranty of **12** months from the date of successful acceptance of items.

11. You are requested to provide your offer latest by **14:00** hours on **29-Dec-2014** .

12. Detailed specifications of the items are at Annexure I.

13. Training Clause (if any) **Nil**

14. Testing/Installation Clause (if any) **Testing and Installation on site**

15. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.

16. Sealed quotation to be submitted/ delivered at the address mentioned below,
Thangal Kunju Musaliar College of Engineering, TKMC P.O., Karicode, Kollam- 691005 Kerala

17. We look forward to receiving your quotation and thank you for your interest in this project.

(Authorized Signatory)

Name & Designation

Annexure I

Sr. No	Item Name	Specifications
1	Colour Lase Printer	Print speed black (normal, A4)Up to 16 ppmPrint speed colour (normal, A4)Up to 4 ppmFirst page out color (A4, ready)As fast as 27.5 secFirst page out black (A4, ready)As fast as 15.5 secPrint quality black (best)Up to 600 x 600 dpiPrint quality color (best)Up to 600 x 600 dpiPrint technology4-pass

		<p>color laserDuty cycle (monthly, A4)Up to 15,000 pagesmonthly page volume200 to 850Memory, standard8 MB SDRAM, 128 MB FlashMemory, maximum8 MB SDRAM, 128 MB FlashProcessor speed264 MHzHard diskNonePrint lauagesHost-based</p>
2	Laser Printer	<p>Type Laser PrinterPrinting Method Electrophotographic Printing Method Printing Speed Mono 21ppm (A4 / plain paper) Maximum Resolution 2400 x 600dpi equivalent (Automatic Image Refinement)Memory 8MB Standard First Print Out Time Approx. 9 seconds or less (A4 / outputting face-down) Paper Capacity Cassette feeder 250 sheets x 1 Paper Feeder (Optional) 250 sheets x 1 Manual feeder 1 sheet Compatible Paper Size A4, B5, A5, LTR, Executive, Envelope C5 / 0 / DL, Monarch, B5, Index Card, Custom paper (Width: 76.2 - 215.9mm; Length: 127.0 - 355.6mm) Connectivity Standard USB 2.0 Hi-SpeedExpansion Board Slot 1 SlotDuplex Printing StandardOperating Systems Supported Windows 98 / ME / 2000 / XP/ Windows 7, LINUXPower Requirement 220 – 240V (+/-10%), 50 / (+/-2Hz)</p>
3	Mono Laser Printer	<p>150 sheet input tray, 100 sheet output bin, duplex printing, Media size: A4, A5, A6, B5, POST CARD.Media Type: PAPER, ENVELOP,etc. OS Support : WINDOWS and LINUXProduct box contain : Printer Driver, Laser jet Cartridge, Power cord, USB cableEnergy efficiency: Energy star qualified.</p>
4	Printer Scanner cum Copier	<p>Functions • Print, copy, scan Multitasking supported:Yes Print speed black:Normal: Up to 20 ppm First page out (ready) Black: As fast as 9.5 sec Recommended monthly page volume: 250 to 2000 Print technology: Laser Print quality black (best):Up to 600 x 600 dpi Processor speed: 600 MHz or higher HP ePrint capability Yes Mobile printing capability ePrint, Wireless direct printing Wireless capability • Yes, built-in WiFi 802.11b/g/n Connectivity, standard • Hi-Speed USB 2.0 port • built-in Fast Ethernet 10/100Base-TX network port • built-in WiFi 802.11b/g/n Network ready Standard (built-in Fast Ethernet, WiFi 802.11 b/g/n) Minimum system requirements • Windows 8 (32-bit/64-bit), Windows 7 (32-bit/64-bit), Windows Vista (32-bit/64-bit), Windows XP (32-bit) (SP2 or</p>

		<p>higher) • 200 MB hard disk space required (CD and Web Package) • 400 MB hard disk space required • 512 MB RAM installed • USB or Network port Compatible operating systems Full software installs supported on: Windows 8 (32-bit/64-bit), Windows 7 (32-bit/64-bit), Windows Vista (32-bit/64-bit), Windows XP (32-bit) (SP2 or higher) Driver only installs supported on: Windows Server 2012 Windows Server 2008 (32-bit), Windows Server 2008 (Standard Edition), Windows Server 2008 (Enterprise Edition), Windows Server 2003 (32-bit) (SP1 or higher) Linux: Memory, standard 128 MB or higher Paper handling input, standard 150-sheet input tray Paper handling output, standard 100-sheet face-down bin Maximum output capacity (sheets) Up to 100 sheets Duplex printing • Manual (driver support provided) Media sizes supported A4; A5; B5-Japanese; envelopes (ISO DL, C5, B5, Com #10, Monarch #7 3/4); 16K; post cards (Standard #10, JIS single and double) Media sizes, custom 76 x 127 to 216 x 356 mm Media types Paper (plain, LaserJet), envelopes, transparencies, labels, postcards Media weight, supported 60 to 163 g/m² Scanner type Flatbed, ADF Scan file format Windows Scan Software supports file format: JPG, RAW(BMP), PDF, TIFF, PNG; Mac Scan Software supports file format: TIFF, PNG, JPEG, JPEG-2000, PDF, PDF-Searchable, RTF, TXT Scan resolution, optical Up to 1200 dpi Scan size (flatbed), maximum 216 x 297 mm Scan size (ADF), maximum 216 x 356 mm Scan size (ADF), minimum 152 x 114 mm Scan speed (normal, A4) Up to 7 ppm (b&w), up to 5 ppm (color) Automatic document feeder capacity Standard, 35 sheets Digital sending standard features • Copy speed (normal) • Black: Up to 20 cpm • Copy resolution (black text) • Up to 300 x 300 dpi • Copy resolution (color text and graphics) • Up to 400 x 600 dpi • Copy reduce / enlarge settings • 25 to 400%</p>
5	Scanner	<p>Flat bed scanner 2400×4800 optical DPI, scanner bit depth 48 bit, 3 colour RGB, CCD image sensor (optional), copy, scan and PDF operations with optical character recognition (OCR), hinged lid , windows based software, single high speed USB for power and connectivity</p>

FORMAT FOR QUOTATION SUBMISSION

(In letterhead of the supplier with seal)

Date: _____

To:

Sl. No.	Description of goods (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of ————— months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No: _____