



# CENTRE FOR QUALITY IMPROVEMENT PROGRAM TKM College of Engineering, Kollam

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## PROGRESS REPORT

The Progress Report submitted by any Research Scholar be it annual or for a shorter duration, must broadly conform to the following specifications:

The report should be prepared on A4 size sheets taking copies back-to-back with ample margins.

The report itself shall not exceed 6 pages (1.5 line spacing) including the 'DATA SHEET' giving details of the candidate's name, roll number, details/status of course work, details of Doctoral Committee meetings, etc.

Apart from the 'DATA SHEET' which is placed at the beginning, the report shall contain the following:

- **Title:**  
Should be brief yet identify the theme of the work as accurately as possible.
- **Literature Survey:**  
A brief note on the background literature indicating the state of the art in the chosen field of research; This should converge on to the current problem of interest.
- **Objective(s) and Scope:**  
State clearly the questions for which answers are sought through this research. Define the conceptual, analytical, experimental and/ or methodological boundaries within which the exercise has been carried out.
- **Abstract of the work done till the last review (date):**  
A brief account of the work done until the last review should be given so that its continuity with the work currently presented for review is established for proper evaluation. (This does not apply when the current review is the first ever review).

- **Work done during the period under review:**

Under this title, the technical details of the study made during the review period should be covered adequately, yet to the point. Further it should include a reasonable self-assessment of the success or otherwise of the study reported with explanations. It should also indicate how far plans originally envisaged in the previous progress report could be completed.

- **Plans for the future:**

A brief note covering plans for future study/ research to be carried out during the next review period should be provided. Indications also must be given as to the overall plans within a time-frame that would ultimately lead to the completion of the study and enable submission of the synopsis/ Thesis.

- **References:**

List the references cited in this report according to the prescribed format.

- **Visible Research Output:**

Under this heading, one should list all the publications, reports, etc. which have either already appeared or accepted for publication or communicated for possible publication etc. The particular material that had resulted from the work carried out during the period under review should be clearly indicated in bold letters.

Signature of the Scholar

Signature of the Guide/s