

Academic Calendar S7 B.Tech, July 2017-Nov 2017

SI No	EVENT	DATE	Responsibility	Monitoring Authority
1	Registration	6,7 &10 July	Office	Principal
2	Last Date of Registration with Fine	12 July	Office	Principal
3	Entry of students data in Eazy Campus	12 July	Dept Eazy Campus coordinator	IQAC
4	Commencement of Class Work	13 July	Dean(UG)	Principal
5	Advisory meeting	17 July	Senior Advisor, Advisors	HoD
6	Schedule of Assignments	17 July	Senior advisor	Dept. Ac. Coordinator
7	Submission of course plan, CO-PO mapping, rubrics for CO evaluation, tutorial sheets	17 July	DAC	IQAC
8	Pre-requisite evaluation / diagnostic test for identification of at risk students	18 July	Faculty	HoD
9	First Class Committee meeting	25 July	Senior advisor	Dept. Ac. Coordinator
10	Support classes for needy students , based on the diagnostic test	18-21 July	Faculty	Dept. Ac. Coordinator, HoD
11	Placement training	18- 19 July 4- 5 Aug	Placement Officer	Principal
12	Class assignment- I	7-11 Aug	Faculty	HoD
13	Independence Day	15 Aug		
14	Online Faculty Evaluation 1	16, 17 Aug	HoD	Dean, UG
15	Review of Evaluation	18 Aug	UG Dean, PG Dean, HoD, IQAC Coordinator	Principal
16	Submission of first series QP	16 Aug	DQAC	IQAC
17	HoDs to provide QP to Examination office after scrutiny by the quality assurance cell of the dept	18 Aug	DQAC	IQAC
18	First DAC meeting to evaluate the teaching learning process of the class and report.	22 Aug	DAC, HoD	IQAC coordinator, Dean(UG), Dean(PG), Principal
19	Monthly attendance publishing	23 Aug	Dept. Ac. Coordinator	HoD
20	Generation of internal hall ticket through Eazy campus	24 Aug	Dept. Ac. Coordinator	HoD
21	First Series Test	25- 30 Aug	Addl Chief Supdt	Principal
22	Onam Celebration	31 August	Dean Student Affairs, Union Adviser	Principal
23	Onam vacation begins , Bakreed	01 Sept		
24	Onam Vacation	01-10 Sept		

24a	Reopening	11 Sept		
25	Sree Krishna Jayanthi	12 Sept		
26	Publishing of first series test marks/ Sending reports to parents	On or before 19 Sept	HoD/Senior advisor	Dean UG
27	Second DAC meeting (Review of TLP, Review of series test results & organise Remedial Class)	20-Sept	DAC, HoD	IQAC coordinator, Dean(UG), Dean(PG), Principal
28	Sree Narayana Guru Samadhi	21 Sept		
29	Second Class Committee Meeting	22-Sept	Senior advisor	HoD
30	Meeting with parents of students who failed in one or more subjects	26-Sept	HoD/ Senior advisor	Principal
31	Mahanavami, Vijayadasami, Muharram & Gandhi jayanthi	29 Sept-2 Oct		
32	Class assignment- II	9-12 Oct	Faculty	HoD
33	Student Activity	-- Oct	Dean Student Affairs	Principal
34	Third DAC meeting to evaluate the teaching learning process of the class and report.	16 Oct	DAC, HoD	IQAC coordinator, Dean(UG), Dean(PG), Principal
35	Deepavali	18 Oct		
36	Monthly attendance publishing	23 Oct	Dept. Ac. Coordinator	HoD
37	Faculty to provide second series test question paper	26 Oct	DQAC	IQAC
38	Third Class Committee meeting	30 Oct	Senior advisor	Dept. Ac. Coordinator
39	HoDs to provide QP to Examination office after scrutiny by the quality assurance of the dept	30 Oct	DQAC	IQAC
40	Class assignment- III	27-31 Oct	Faculty	HoD
41	Generation of internal hall ticket through Eazy campus	1 Nov	Dept. Ac. Coordinator	HoD
42	Second Series Test	3-7 Nov	Addl chief supdt	Principal
43	Faculty Evaluation 2	7,8 Nov	HoD	Dean (UG)
44	Course Exit Survey	9Nov	Program Coordinator	HoD
45	Publishing of second series test marks	On or before 14 Nov	HoD/ Senior advisor	Dean UG

46	Fourth DAC meeting (Assessment of syllabus completion, Review of series test results & organise Remedial class, make up tests)	15Nov	DAC, HoD	IQAC coordinator, Dean(UG), Dean(PG), Principal
47	Lab series tests	10- 15 Nov	Dept. Ac. Coordinator	HoD
48	Last Working Day	15 Nov	UG Dean	Principal
49	Retest/ Make up test	20-22 Nov	HoD/ Senior advisor	Dean UG
50	Publication of Sessional Marks	24 Nov	HoD/ Senior advisor	Dean UG
51	DMC Meeting for final approval of Sessionals	27 Nov	HoD	Dean UG
52	Meeting of Internal Evaluation committee	28 Nov	HoD	Dean UG, Principal
53	Submission of Sessional marks to HODs/Uploading in the University website		HoD	Principal
54	Commencement of University Exam	30 Nov	Kerala University	