

Academic Calendar S3/S1 M.Tech, July 2016-Dec 2016

Sl No	EVENT	DATE	Responsibility	Monitoring Authority
1	Registration	27, 28 July	Office	Principal
2	Entry of students data in Eazy Campus	29 July	Dept Eazy Campus coordinator	IQAC
3	Commencement of Class Work	1 Aug	Dean(PG)	Principal
4	Schedule of internal assessment	3 Aug	Faculty adviser	Dept. Ac. Coordinator
5	Submission of course plan, CO-PO mapping, rubrics for CO evaluation, tutorial sheets	3 Aug	DQAC	IQAC
6	First Class Committee/Course Committee meeting	4 Aug	Faculty adviser	Dept. Ac. Coordinator
7	College Union Election	5 Aug	Dean Student Affairs	Principal
8	Last Date of Registration with Fine	9 Aug	Office	Principal
9	Union Inauguration	11 Aug	Dean Student Affairs, Union Adviser	Principal
	Independence Day	15 Aug		
	Sreekrishna Jayanthi	24 Aug		
10	Submission of first series QP	25 Aug	DQAC	IQAC
11	HoDs to provide QP to Examination office after scrutiny by the quality assurance cell of the dept	29 Aug	DQAC	IQAC
12	Online Faculty Evaluation 1	29, 30 Aug	HoD	Dean, PG
13	Review of Evaluation	31 Aug	UG Dean, PG Dean, HoD, IQAC Coordinator	Principal
14	Publish attendance	1 Sept	Dept Ac coordinator	HoD
15	Intercollegiate Arts Fest	1-3 Sept	Dean Student Affairs, Union Adviser	Principal
16	First Series Test	6 to 8 Sept	Addl Chief Supdt	Principal
	Onam Vacation	10-18 Sept		
17	Publishing of first series test marks/ performance along with attendance report in Eazy Campus	On or before 20 Sept	HoD/Sr adviser	Dean PG
	Sree Narayana Guru Samadhi	21 Sept		
18	Second Class Committee/Course Committee Meeting	22 Sept	Sr adviser	HoD
19	Meeting with parents of students who failed in one or more subjects	24 Sept	HoD/Sr adviser	Principal
20	Onam Celebration	30 Sept	Dean Student Affairs, Union Adviser	Principal
21	Faculty to provide second series test question paper	3 Oct	DQAC	IQAC
22	HoDs to provide QP to Examination office after scrutiny by the quality assurance of the dept	6 Oct	DQAC	IQAC
23	Publish attendance	7 Oct	Dept Ac Coordinator	HoD
	Pooja and Muharram	10-12 Oct		

24	Second Series Test	19-21 Oct	Addl Chief Supdt	Principal
25	Publishing of second series test marks/ performance along with attendance report in Eazy Campus	On or before Oct 28	HoD/Sr adviser	Dean PG
26	Faculty Evaluation 2	10,11 Nov	HoD	Dean (PG)
27	Review of Evaluation	15 Nov	Dean(UG), Dean(PG), HoD, IQAC coordinator	Principal
28	Third Class Committee/Course Committee Meeting	21 Nov	Sr adviser	HoD
29	Lab tests	22, 23 Nov	Dept. Ac. Coordinator	HoD
30	Course Exit Survey	24 Nov	Program Coordinator	HoD
31	Publication of Internal Marks	24 Nov	HoD/Sr adviser	Dean PG
32	Last Working Day	24 Nov	Dean(PG)	Principal
33	Publish Attendance	25 Nov	Dept Ac Coordinator	HoD
34	Submission of Attendance & Internal Marks to KTU	28 Nov	Dean(PG)	Principal
35	University Exam	2-16 Dec	KTU	
36	Commencement of S2/S4	4 Jan 2017	KTU	