

Minutes of 2nd Governing Body meeting held on 19th August 2023 (hybrid mode)

Venue: Board Room

Time: 11am

Part 1 – Procedural

- 1.1.01. The Governing Body meeting started with a silent prayer, followed by a moment of silence in memory of the founder Janab Thangal Kunju Musaliar
The Chairman extended a warm welcome to members of the Governing Body

Part 2 - Reporting

- 1.2.01 Principal presented previous minutes and action taken

Action Taken

- Principal constituted the Academic Council (order no. ACU3/1010/2022 dtd. 16/09/2022)
 - Principal constituted the Finance Committee (order no. GAD/P1/1/1021/2022 dtd. 20/09/2022). Members are
 - Principal (Chairman)
 - Mrs Bindu M.L, Accounts Officer
 - Finance officer of APJAKTU
 - Dr. Sadiq A., Professor, Department of Mechanical Engg
 - Principal constituted BoS for all programmes
 - Chemical Engineering reaccredited till 2024-25
 - New programme applied for – BTech Computer Science and Engineering (Cyber Security)
- 1.02.02 Principal presented report on statutory bodies, details on research funding, report on examinations under autonomy, accreditation

status, academic performance, placement status, research and consultancy, new research avenues, professional bodies & clubs activities, report on central library, reports on Innovation and Entrepreneurship Development Cell, PTA and Alumni Association, TEQIP and RUSA projects, and reports from all departments.

Governing Body expressed satisfaction on the items reported.

Part 3 - Discussion/Decisions

1.3.01 *Ratification of decision of starting new programmes – BTech Cyber Security and PDF Certificate programme*

Based on directions from the Chairman, Governing Body and the recommendation of the Academic Council, the Principal had applied for introduction of the new course BTech Computer Science and Engineering (Cyber Security). Approval has been obtained from AICTE and APJAKTU to start the programme in 2023-24; approval from government of Kerala is pending.

Based on recommendation of the Research Council to start PDF, the Academic Council had approved the proposal, and the same was approved by the Chairman, Governing Body.

Principal requested the Governing Body to ratify the decision to start the new programmes BTech in Computer Science and Engineering (Cyber Security) and PDF.

Governing Body resolved to approve the decision to start the new programme BTech Computer Science and Engineering (Cyber Security), and the Post Doctoral Fellowship

1.3.02 Inclusion of Dr. K.M.Suceendran, Global Head, TCS Academic Interface Programme to Academic Council as a member

Dr. K.M Suceendran has replaced Mr. Chandra Koduru as Global Head, TCS Academic Interface Programme, and the latter is now Vice President and Head, India Operations, eClinical Solutions. Mr. Chandra Koduru is a member of the Academic Council.

Principal requested the Governing Body to ratify inclusion of Dr. Suceendran K.M in the Academic Council, and to permit Mr. Chandra Koduru to continue as a member.

Governing Body resolved to approve inclusion of Dr. Suceendran K.M. into the Academic Council and permit Dr. Chandra Koduru to continue as member.

1.3.03 Financial Plan

Principal presented the Financial report 2022-23 and Financial Plan 2023-24

Principal requested the Governing Body to approve the financial report 2022-23 and the Financial Plan 2023-24.

Governing Body resolved to approve Financial Report 2022-23 and Financial Plan 2023-24

1.3.04 Discussion

1. Prof. Varadharajan enquired about the procedure of approval of results. Principal mentioned that results are published with the approval of the Academic Council. Prof Varadharajan also raised a point on the delay in publishing of results (March 2023). Principal clarified that the results were published 20 days after the exams, and were not late.
2. Prof. Varadharajan asked how courses on Professional Communication would be handled as there were no suitable faculty. Principal said guest faculty would be appointed for the same. He added that a 2 credit course on Communicative English also has been proposed in the curriculum
3. Prof. Varadharajan enquired about integrity/individuality of question bank system used for the exams. Principal elaborated that the questions are mostly contributed by the teaching faculty of the college, however the college would like to slowly step into system of IITs and NITs; eventually a system would be developed. Prof Varadharajan suggested developing some kind of ratio for the questions picked like for e.g. 60:40
4. On behalf of Governing Body, Prof. Varadharajan asked to record felicitations and congratulations to the students for the remarkable results
5. Mr. Ajayan enquired how the college is positioned in the university. Principal explained that the university has not officially published the first ten positions this time. He mentioned that the college has the highest no. of honours degrees, maximum no of students appeared and passed, first position in CGPA and first position in B.Arch results.

6. Hon. Treasurer, TKM College Trust sought certain clarifications regarding PTA spending and Principal provided the same.
7. Prof. Varadharajan suggested that alumni could contribute some endowments. Principal said that a plan for such a fund had been suggested some years ago, but could not be implemented due to Covid.
8. Prof. Varadharajan requested to explain 'student support' under Utilisation of TEQIP funds. Principal explained that it was mostly for conducting bridge courses, remedial classes, for project funding, attending conferences, publications. Prof Varadharajan enquired if it is given to socially backward students. Principal clarified that although on paper, social backwardness was not a parameter for selection, the college selected children based on financial background as well.
9. Prof Varadharajan asked how many colleges offer Cyber Security and who will be handling the course in the college. Principal explained that there are some colleges under APJAKTU offering the course, but no aided/government colleges are offering Cyber Security. He said that initially the course would be handled by present faculty of CSE department.

Subsequently, the management could appoint faculty well versed in the area. When asked if the curriculum was decided, Principal mentioned that BoS has formed a curriculum, and has to be ratified by Academic Council. Prof. Varadharajan suggested forming a screening committee.

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10. Mr. Ajayan asked about Alumni contribution details, and Principal provided the same. Mr. Ajayan suggested including the details in the report next time onwards, and Principal agreed.
 11. Mr. Ajayan suggested that cadre posts need not be considered while publishing faculty list, as a flexible cadre ratio subsequent to career advancement scheme carries equal weightage.
 12. Dr. Shalij asked for some clarifications with regard to the total credit, honours, minors and PDF. Principal explained that the total credit for BTech will be 180 + 2, as envisaged in APJAKTU curriculum. He said Honours and minor will be offered in BTech in new curriculum too. In the case of Post Doctoral Fellowship, the certificate will be provided by the college.

The Chairman thanked all members for their participation in the meeting and called the meeting to a close.



Chairman, GB