

THE MINUTES OF THE 57TH MEETING OF THE GOVERNING BODY HELD ON 22nd OCTOBER 2020

Members Present

1. Dr. Shahal Hassan Musaliar, Chairman, Governing Body
2. Er. Jalaluddin Musaliar, Member, Governing Body
3. Dr. K. Najeeb, Director SPFU representing Dr. Byju Bhai, Director of Technical Education (online)
4. Ms. Sreeja G.R., Finance Officer, Collectorate Kollam representing Additional Secretary to Government of Kerala (online)
5. Prof. T.K. Abdul Karim Musaliar, Member, Governing Body
6. Janab. T.K. Usman Musaliar, Member, Governing Body
7. Prof. M. Salihu, Member, Former VC, Madurai Kamaraj University (online)
8. M.A. Mahaboob, Member, Governing Body (online)
9. Khalid Musaliar, Member, Governing Body
10. Tariq Musaliar, Member Governing Body (online)
11. M. Haroon, Member Governing Body
12. Afsal Musaliar, Member, Governing body
13. Dr. Ashfak A., Professor, TKMCE, Member Governing Body (online)
14. Dr. Ajukumar V.N., Associate Professor, Member, Governing body (online)
15. Dr. T.A. Shahul Hameed, Principal and Member Secretary

1. Welcome

The meeting was conducted in mixed mode with seven out of fifteen members participated online.

The meeting started at 10 AM with a silent prayer and the honourable Chairman, Janab. Shahal Hassan Musaliar welcomed the distinguished members of the Governing body. The meeting observed one minute silence in memory of the founder Janab A. Thangal Kunju Musaliar. The members also paid respect to late Mr. Jayakrishnan and Mr. Sabeer Khan, the deceased faculty members of the college.

Mr. Shajahan IAS, Principal Secretary to Government and Mr. Jamauddin Musaliar have informed the leave of absence.



Principal, Dr.T.A.Shahul Hameed introduced all members before the committee and briefed the agenda of the meeting.

2.Previous Minutes and Action Taken Report

The meeting passed the minutes of the previous meeting. An action taken report of the previous meeting was presented by Principal and the GB expressed satisfaction over the same.

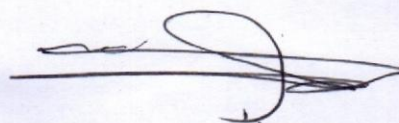
3.Review of the activities of the College

Principal informed following pertaining to the starting of new programs.

- Government have sanctioned an M.Tech Program in Artificial Intelligence with an intake of 18 and will be started in the academic year 2020-21. The works of a state of the art laboratory for the program is in progress.
- Government accorded sanction to discontinue the UG program in Mechanical(Production) from 2020-21 and granted an additional intake pf 60 in Mechanical. Now the UG intake of Mechanical Engineering became 180.

The principal made a presentation reviewing the activities carried out in the institution after the last Governing body meeting and presented the report on the following:

- Academics including result analysis and rank position of 2015-19 batch
- Faculty and non-teaching staff strength along with Faculty shortage details
- Budget for the year 2019-20
- Placement status of 2015-19 batch and existing final year students
- Research, consultancy, patents, collaborations and Publications
- Achievements in sports and games
- Activities of Professional bodies, Chapters, clubs and social outreach organizations
- Alumni activity report
- Fund utilization of projects carried out under TEQIP II
- Infra structural facilities, counselling and medical facilities, hostel facilities, details of smart class rooms, etc.
- Activities under TEQIP phase III
- Utilization of RUSA funding
- Covid Initiatives' taken up by the college



Governing Body noted the above reporting and expressed satisfaction.

4.The principal presented the details of following activities.

Details of intake of students for the years 2019-20

Details of Students strength and pass percentage

Details of Staff strength

Details of Department Activities

Activities of the College Planning Board

Activities of Internal Quality Assurance Cell (IQAC)

Activities of the Research Cell

Activities of Infrastructure Committee

Activities of Students Affairs Committee

Activities of Career Guidance and Placement Unit (CGPU)

Activities of professional bodies

Activities of Parent Teacher Association

Activities of TEQIP

Activities of College Union and student clubs

Audit of Accounts and Balance Sheet for the year 2019-20

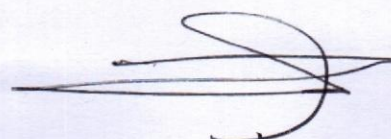
Budget Estimates for the year 2020-21

Details of Teachers who are continuing Higher Studies under Quality Improvement

Programme since the last meeting of Governing Body

Details of Staff deputed outside Q I P

Details of Teaching Staff promoted since the last meeting of the Governing Body

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Details of Staff who were sanctioned deputation to other Departments since the last meeting of the Governing Body

Details of Non-Teaching Staff who were promoted since the last meeting of the Governing Body

Details of staff who rejoined duty after completion of higher studies under Q I P since the last meeting of the Governing Body.

Details of staff who rejoined duty after completion of higher studies outside Q I P since the last meeting of the Governing Body

Details of staff who rejoined duty after completion of deputation to other departments since the last meeting of the Governing Body

Details of staff who resigned / relieved from the service of the Institution since the last meeting of the Governing Body

Details of staff retired from service of the Institution since the last meeting of the Governing Body

Details of staff who were sanctioned LWA since the last meeting of the Governing Body

Details of Teaching Staff who joined the Institution since the last meeting of the Governing Body

Details of Non-Teaching Staff who joined the Institution since the last meeting of the Governing Body

Detailed List of Non-Teaching Staff who joined the Institution since the last meeting of the Governing Body

Governing Body noted all the above items reported.

4. Discussions

The following points were put across for discussion before the Governing Body:

- Autonomous status
- Better pass percentage and better ranking



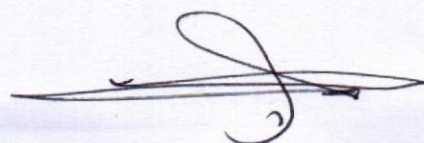
- Promotion of research
- Attracting funded projects
- Accreditation of PG programs

Dr. Najeeb, Director SPFU enquired about the Preparedness of the institute for Autonomous status and he had also pointed out the low API ranking of the institute when compared to last year. The Principal has reported that the preparations to become an autonomous institution are progressing and a policy decision to be taken by the Governing Body to submit the application for autonomy. The Principal explained how the API score is calculated this year and clarified that the results have not deteriorated. At the same time the institute is putting efforts to improve the results. He also said that several students are qualifying in the GATE exam during their second attempt and steps will be taken to improve the status.

To a question on the status of PG accreditation, Principal replied that currently two PG programmes are accredited and preparation is going on to obtain accreditation status for the remaining. Regarding SAC Accreditation, the Principal said that the Higher Education website will be checked and the possibility explored. Dr. Najeeb also enquired about the reasons for termination of Mechanical Production branch. The reasons for abandoning B Tech Mechanical Production branch is explained citing difficulty in getting acceptance of equivalency for the degree by various centres and poor career options of graduates.

To a query on possibility of CSR funding, the Principal replied that the institute will look into the opportunities ahead and more companies will be contacted. It is suggested to have a separate cell to take care of it. The meeting also discussed the strategies for improving research funding and also looked into the need for having a person specifically appointed for raising research funding; but it has been decided to manage it internally. The GB expressed concern on the progress of implementing open source software in the college and Principal assured to invigorate steps in that direction.

The Principal explained in detail the various Teaching / Learning strategies currently being employed during Covid times through Learning Management System as well as the challenges being faced for the effective implementation of the process. In addition, the Principal also stressed on the need to have more faculty positions sanctioned and cited examples of faculty shortage in several departments.



5. Decisions

1. Submit the application to UGC through APJKTU to become an autonomous college.
2. Create a separate cell aimed at raising CSR funding
3. All eligible PG programmes to be accredited
4. More PG programs to be started to enhance research outcomes.
5. Steps to be adopted to enhance pass percentage.

Janab. Shahal Hassan Musaliar, the Chairman, Governing Body thanked each and every member for their valuable participation in the meeting and fruitful deliberations. The meeting concluded at 12.00 noon.

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