

**THE MINUTES OF THE 56TH MEETING OF THE GOVERNING BODY
HELD ON 26TH OCTOBER 2019**

Members Present

1. Dr. Shahal Hassan Musaliar, Chairman, Governing Body
2. Janab Jalaluddin Musaliar, Member, Governing Body
3. Sri. A. Shajahan IAS, Principal Secretary to Government of Kerala
4. Dr. K. P. Indira Devi, Director of Technical Education
5. Sri. Jaisukhlal, Additional Secretary to Government of Kerala
6. Prof. T. K. Abdul Karim Musaliar, Member, Governing Body
7. Janab. T. K. Usman Musaliar, Member, Governing Body
8. Janab T. k. Jamaluddin Musaliar, Member, Governing Body
9. Prof. M. Salihu, Member, Governing Body
10. Janab. M. A. Mahaboob, Member, Governing Body
11. Janab Khalid Musaliar, Member, Governing Body
12. Janab. Afsal Musaliar, Member, Governing body
13. Dr. Ashfak A., Member Governing Body
14. Dr. Ajukumar V. N., Member. Governing body
15. Dr. T. A. Shahul Hameed, Principal and Member Secretary

The meeting started with a silent prayer and the honourable Chairman, Jb. Shahal Hassan Musaliar welcomed the distinguished members of the Governing body. The meeting observed one minute silence in memory of the founder Jb. A. Thangal Kunju Musaliar. The members also paid respect to late Honourable Babu Paul, IAS, who was a member of Governing body of TKM College of Engineering.

Principal, Dr. T. A. Shahul Hameed introduced all members before the committee and briefed the agenda of the meeting. The members were distributed the action taken report of the previous meeting and the details were projected before the audience.

The meeting passed the minutes of the previous meeting.



1. Review of the activities of the College

The principal reviewed the activities carried out in the institution after the last Governing body meeting and presented the report on the following:

- Academics including result analysis and rank position of 2015-19 batch
- Faculty and non-teaching staff strength along with Faculty shortage details
- Budget for the year 2019-20
- Placement status of 2015-19 batch and existing final year students
- Research, consultancy, patents, collaborations and Publications
- Achievements in sports and games
- Activities of Professional bodies, Chapters, clubs and social outreach organizations
- Alumni activity report
- Fund utilization of projects carried out under TEQIP II
- Infra structural facilities, counselling and medical facilities, hostel facilities, details of smart class rooms, etc.
- Activities under TEQIP phase III
- Utilization of RUSA funding

Governing Body noted the above reporting and expressed satisfaction.

2. The principal presented the details of following activities before the Governing Body.

Details of intake of students for the years 2017-18, 2018-19, 2019-20

Details of Students strength and pass percentage

Details of Staff strength

Details of Department Activities

Activities of the College Planning Board

Activities of Internal Quality Assurance Cell (IQAC)

Activities of the Research Cell

Activities of Infrastructure Committee

Activities of Students Affairs Committee



Activities of Counselling Cell

Activities of Women's Cell

Activities of Grievance Redressal & Appeals Committee

Activities of Internal Complaints Committee

Activities of Examination Cell

Activities of Anti Drug Cell

Activities of Career Guidance and Placement Unit (CGPU)

Activities of I E E E

Activities of Parent Teacher Association

Activities of TEQIP

Activities of College Union

Activities of Literary and Debate Club

Activities of Film and Drama Club

Activities of Teaching and Learning Centre

Activities of Innovations and Entrepreneurship Development Cell

Activities of Intellectual Property Right Cell (IPRC)

Activities of Facilities Management Cell (FMC)

Activities of Accreditation Committee

Activities of Alumni Association


Activities of Anti Ragging Cell

Audit of Accounts and Balance Sheet for the year 2017-18, 2018-19 (Annexure II)

Budget Estimates for the year 2018-19 and 2019-20 (Annexure III)

Central Assistance through A I C T E (Annexure IV)

Details of Teachers who are continuing Higher Studies under Quality Improvement



Programme since the last meeting of Governing Body

Details of Staff deputed outside Q I P

Details of Teaching Staff promoted since the last meeting of the Governing Body

Details of Staff who were sanctioned deputation to other Departments since the last meeting of the Governing Body

Details of Non-Teaching Staff who were promoted since the last meeting of the Governing Body

Details of staff who rejoined duty after completion of higher studies under Q I P since the last meeting of the Governing Body.

Details of staff who rejoined duty after completion of higher studies outside Q I P since the last meeting of the Governing Body

Details of staff who rejoined duty after completion of deputation to other departments since the last meeting of the Governing Body

Details of staff who resigned / relieved from the service of the Institution since the last meeting of the Governing Body

Details of staff retired from service of the Institution since the last meeting of the Governing Body

Details of staff who were sanctioned LWA since the last meeting of the Governing Body

Details of Teaching Staff who joined the Institution since the last meeting of the Governing Body

Details of Non-Teaching Staff who joined the Institution since the last meeting of the Governing Body

Detailed List of Non-Teaching Staff who joined the Institution since the last meeting of the Governing Body

Detailed list of Staff Members (Annexure VI)

Governing Body noted all the above items reported.



3. Discussions

The following points are put across for discussion before the Governing Body:

- Improving pass percentage
- Promotion of research
- Attracting funded projects
- Accreditation
- Accreditation of B Arch
- Starting new programmes

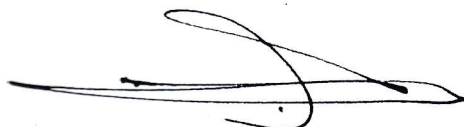
Mr. Shajahan IAS, Principal Secretary to Government of Kerala said that being the premier institute in the state, the college should build linkages with Global agencies and form a model for skill development.

Sri. M. Jaisukhlal, Additional Secretary to the Government of Kerala enquired about the preparedness of the institute and Faculty in running interdisciplinary courses like Artificial Intelligence. The Principal replied that a few faculty are having expertise in the area and has requested for hiring Guest faculty for handling the course.

The meeting also discussed the possibility of having new UG courses in the institute. Jb. Afsal Musaliar sought the possibility of starting a UG Programme in Interior Design or BDes. It was evolved from the opinions of members that BDes is not an appendix of B. Arch programme and explicit faculty is required and the Government has to sanction the required number of posts to start the programme. Hence the priority is in starting M. Tech programme in Artificial Intelligence.

Dr. K P Indira Devi, DTE has given the following comments / suggestions:

- ❖ Consultancy work carried out is less, particularly with Civil Engineering Department.
- ❖ Facilitation centre started for patent filing where students and faculty can avail the facility
- ❖ Encourage faculty to undergo NPTEL courses
- ❖ Improve the number of SCI indexed publications from each department
- ❖ Use the provision of having data-entry operator under IQAC



- ❖ Explore the possibility of having more entrepreneurship activities with Start-up mission
- ❖ Apply for various AICTE schemes like MODROB, RPS, Margadarshan, etc.
- ❖ Better ranking in NIRF

4. Decisions

1. The institute is in the process of starting an inter-disciplinary M. Tech course in Artificial Intelligence

2. Steps will be taken for more faculty to undergo online courses and a policy will be adopted to train faculty of less than five years' experience to undergo trainings.

3. In order to improve number of SCI indexed publications, Rs 5000/- shall be given to the regular faculty who publish an SCI indexed paper.

4. Appoint a data entry operator under IQAC for its smooth functioning.

5. Explore the possibility of having more entrepreneurship activities with Start-up mission

6. Apply for various AICTE schemes like MODROB, RPS, Margadarshan, and have better ranking in NIRF.

7. Build linkages with Global agencies and form a model for skill development.

Jb. Shahal Hassan Musaliar, the President TKM College Trust, thanked each and every member for putting across their views for the journey ahead and participating in the 56th Annual Governing Body Meeting. The meeting concluded at 1.10 PM.

